

May 18, 2023 Minutes
Port of Alsea Regular Board of Commissioners Meeting
365 Port Street, Waldport OR 97394

I. CALL TO ORDER

Board President Rob Bishop called the meeting to order at 2:00 p.m.

Commissioners Present: Board President Rob Bishop, Vice-President Buster Pankey, Commissioners Joe Rohleder and Chuck Pavlik. Commissioner Jan Power showed up to the meeting at 2:20 p.m.

Management and Staff: Roxie Cuellar, Port Manager and Sean Frazier, Administrative Assistant.

Members of Public and Media: No members of the public or media attended the meeting.

II. APPROVAL CONSENT CALENDER

Rohleder moved to approve consent calendar of April 20, 2023, Regular Meeting Minutes, and the April, 2023 financials. Pankey seconded the motion. The motion passed 4-0.

III. BUDGET PUBLIC HEARING

Bishop opened the Budget Public Hearing. There was no public that attended the meeting. Bishop closed the hearing.

IV. ADOPTION OF BUDGET RESOLUTION

Pavlik moved to adopt The Budget Resolution and Rohleder seconded the motion. The Budget Resolution was adopted 4-0.

V. MANAGER'S REPORT

Cuellar explained to the commissioners that the pay station for the launch fees was vandalized. Those responsible tried to break into the lock and damaged the key cylinder, so a key does not fit in it now. Cuellar called and made the proper arrangements for it to be repaired when material are received. The 2023 commissioners' election results are in, and Bishop and Powers have been re-elected to the Port Board. Electricity and water have been routed down the gangway to the docks and to the rescue boat slip. The rescue boat has been put in the slip and ready for action for the coming season. Security cameras are being installed on the docks and around the Port property for better surveillance of the area, and a new security monitor is being installed in the Port office. Cuellar hired Diana Grey for one hour per week to clean the Port office and one hour per week for the Dock of the Bay. Bishop has been monitoring the boat launch docks and noticed the boards along the sides are warping and disconnecting from the docks. Cuellar said that a

company out of Redmond manufactured the dock system and that she has been in contact with Bergerson Construction, the marina project contractor, and is just waiting for a follow up.

VI. PUBLIC COMMENT

There were no public comments.

VII. OLD BUSSINESS

A. Electric and Water to Docks:

The electricity and water have been run down the gangway to the docks. The electricity has been hooked up to the slip for the rescue boat and is being used. The water lines still need to be installed around the perimeter of the docks, but they are just waiting for materials to finish.

B. Work Shops and Boat Work:

There are two boats left to scrape, paint, and put back into the water before the season starts.

C. New Homeless Camp:

There is a new homeless camp being erected down on the beach. The Port has no signage down on the beach for no camping or no fires. Need to contact the people of the camp to let them know about following the ordinances and to try and prevent more issues from happening. Also need to find out if they are on Port property or private property and do a follow up.

VIII. NEW BUSINESS

A. GPS Devices:

Cuellar explained that she has been in contact with Marine Deputy Dion Blake to see what kind of GPS map system they use to find property lines because theirs is accurate. Cuellar said that she would like to purchase the same system to find the Ports property lines to see if the homeless camp is on Port property and for other uses.

B. Troy's Food Cart:

Troy has been in the hospital battling cancer and says that he does not have much time left. A friend by the name of Robert is taking care of him. Cuellar asked Robert who was going to take care of Troy's food cart? Robert said that he has executive power over Troy's belongings and will know more in the time to come. Robert also mentioned that if the food cart needs to be moved that he would move it if necessary.

C. Crab Measures:

The season has started for crab measurers and three orders have come in the last three weeks. Cuellar explained that she will have to start traveling to make the deliveries and to start contacting new customers up and down the coast. Cuellar will let the committee know when this will happen.

IX. COMMISSIONERS' COMMENTS

Bishop emphasized having a meeting to look at the Strategic Business Plan and Capital Projects for further review. Pankey mentioned that the Crab Max business was up for sale and that we should research maybe purchasing the business for the Port so that we can find ways for more revenue. Pankey will find out more details for the next meeting.

X. MEETING WAS ADJOURNED AT 3:30 p.m.

ATTESTED TO:

Rob Bishop, President

Jan Power, Secretary/ Treasurer