

**May 23, 2024 Minutes**  
**Port of Alsea Regular Board of Commissioners Meeting**  
**365 Port Street, Waldport OR 97394**

**I. CALL TO ORDER**

Board President Jan Bishop called the meeting to order at 2:00 p.m.

**Commissioners Present:** Board President Jan Power, Vice-President Joe Rohleder, Secretary / Treasurer Commissioner Buster Pankey, and commissioners Chuck Pavlik and George Gray.

**Management and Staff:** Roxie Cuellar, Port Manager and Ron Graves, Probationary Candidate for Port Manager

**Members of Public and Media:** No members of the public or media attended the meeting.

**II. APPROVAL CONSENT CALENDER**

Rohleder moved to approve consent calendar of April 28, 2024, Regular Meeting Minutes, and the April, 2024 financials. Gray seconded the motion. The motion passed 5-0.

**III. MANAGER'S REPORT**

Cuellar told the board that she had sent Mike Gatens, Shrimp Daddy, a photo of the Shrimp Daddy crew getting shrimp immediately next to the Port's moorage docks. Because that can cause siltation in the moorage slips, she told Mike that if it happens again that she would return the remainder of his annual moorage and prohibit the boat from mooring at the Port facilities. Cuellar told the board that the staff had almost finished the parking lot and street painting of the curbs and parking spaces, both in the boat launch parking lot and on Port Street. She advised the board of her summer work schedule and her intention to work Tuesday through Saturday in June. She told the board that she was not anticipating a large bump in business for Memorial Day weekend based upon the low number of moorage reservations and boat rentals. She told the board that the Port was still waiting for the \$30,000 grant that will reimburse the Port for money it paid to Oregon Marine Construction for repairs to the boarding floats. She also told the board that Oregon Department of Fish and Wildlife (ODF&W) intended to eliminate prepaid shellfish license, which would require that licenses be sold by way of a computer and printed off on a printer. ODF&W also intended to reduce the amount paid per license from the current \$2.00 to \$1.00. This would be effective at the beginning of 2025. Cuellar also asked the board to sign a card to send to Mrs. Young Lyon for the \$3,00 donation she made to the Port on behalf of the Lyon Foundation.

**IV. PUBLIC COMMENT**

There was no public comment.

## **V. BUDGET HEARING**

Power opened the Budget Public Hearing. There was no members of the public that attended the budget hearing. Bishop closed the hearing.

## **VI. OLD BUSINESS**

### **A. Broken Waterline to the Docks**

Cuellar told the board that the water line that served the docks had developed a break which had been fixed. The City of Waldport would give us a reimbursement for most of the water bill that we had paid.

### **B. Small Grant Reimbursement**

The Port has applied for reimbursement of the \$30,000 grant from the Oregon State Marine Board grant for the repairs to the Port's boarding float.

### **C. Salty Dawg Water Line**

Cuellar told the board she would contact Terry Thissell to have the trench dug to move the water meter at the Dock of the Bay. She told the commissioners that the Salty Dawg would split the cost with the Port.

### **D. Possible Sale of Port Property**

Cuellar told the commissioners that Chad Berry was still interested in purchasing the Port Property off Blueberry Street, although he did not need it anymore for parking. He was working to Joe Penzola, who owned the adjoining lot, to purchase that for additional parking. Cuellar told him to contact the Port when he knew more about when he would like the Port to discuss the issue with him.

## **VII. NEW BUSINESS**

### **A. Budget Resolution**

Rohleder made a motion to approve the proposed Budget Resolution 24-05-23. Gray seconded the motion. The motion passed 5-0.

### **B. Staffing**

Cuellar informed the board that Cameron Clawson, who worked as a seasonal worker for the Port last summer, would return this year as well. He would start on Thursday, May 9<sup>th</sup>, so the Port could begin to get the parking lots and curbs painted before Memorial Day weekend. Ron Graves, Probationary Candidate for Port Manager, stood up at that time and told the board that

was a good time for him to make an announcement. He told the board that he needed a commitment from the Port that he would be the new Port Manager when Cuellar resigned. He said that he had to break the agreement that he had with the Port but would offer a new proposal to the Board instead. As he began to explain his proposal, Cuellar interrupted and explained that the proposal needed to come to her as his supervisor. Graves suggested that he come to the Port office in the morning and talked to Cuellar about it and she agreed.

## **VIII. COMMISSIONERS' COMMENTS**

There were no commissioner comments

## **IX. MEETING WAS ADJOURNED AT 2:40 p.m.**

ATTESTED TO:

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Rob Bishop, President

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Jan Power, Secretary/ Treasurer